



EMBASSY OF THE STATE OF KUWAIT

CULTURAL DIVISION

2111 Wilson Blvd, Suite 500, Arlington, VA 22201 Telephone: (202) 364-2100

ADMISSION CERTIFICATION CHECKLIST

All documents below must be submitted

Date:

Name

Civil

DOCUMENTS NEEDED FROM STUDENTS

To be uploaded to the Student Portal

- Passport
- Civil ID
- Admission letter (**must indicate major/program**)
- I-20
- Immunization certificate (for childhood diseases)
- Kuwait Social Security Statement from Public Institution for Social Security in Kuwait
- For employees: affiliated with *Civil Service Commission*, submit initial approval letter for study issued by CSC; *not affiliated with CSC*, submit initial approval letter for study issued by employer; *private sector/self-employed*, submit approval letter for study issued by Public Authority for Manpower in Kuwait (**must indicate approved major**)
- For **ESL, Associate, or Bachelor** Admission: High school transcript/s (copy) **and** Equivalency certificate (*if attended private HS in Kuwait or HS outside Kuwait*)
- For **Master** Admission: Final bachelor transcript, diploma **and** Equivalency certificate (*if attended private university in Kuwait or university outside Kuwait*)
- For **Doctorate** Admission: Final master transcript, diploma **and** Equivalency certificate (*if attended private university in Kuwait or university outside Kuwait*)

OTHER DOCUMENTS

- If **Graduate** (Master's / PhD) admission: High school transcripts
- IELTS/TOEFL (Optional)
- **Confirmation Letter** confirming that the program is not an online/non-traditional program and that there are no online/non-traditional courses required to complete degree requirements – must be from your program Department/Coordinator of (Verification and letter must be sent to your advisor)

The Cultural Office reserves the right to request additional documentation as needed.