



EMBASSY OF THE STATE OF KUWAIT

CULTURAL DIVISION

3500 International Drive, N.W., Washington, D.C. 20008 Telephone: (202) 364-2100 Fax: (202) 363-8394/ (202) 362-4379

ADMISSION CERTIFICATION CHECKLIST

All documents below must be submitted

Date:

Name	Civil
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DOCUMENTS NEEDED FROM STUDENTS

To be uploaded to the Student Portal

• Passport	
• Civil ID	
• Admission letter (must indicate major/program)	
• I-20	
• Immunization certificate (for childhood diseases)	
• Kuwait Social Security Statement from Public Institution for Social Security in Kuwait	
• For employees: affiliated with <i>Civil Service Commission</i> , submit initial approval letter for study issued by CSC; <i>not affiliated with CSC</i> , submit initial approval letter for study issued by employer; <i>private sector/self-employed</i> , submit approval letter for study issued by Public Authority for Manpower in Kuwait (must indicate approved major)	
• For ESL, Associate, or Bachelor Admission	High school transcript/s (copy) and Equivalency certificate (<i>if attended private HS in Kuwait or HS outside Kuwait</i>)
• For Master Admission	Final bachelor transcript, diploma and Equivalency certificate (<i>if attended private university in Kuwait or university outside Kuwait</i>)
• For Doctorate Admission	Final master transcript, diploma and Equivalency certificate (<i>if attended private university in Kuwait or university outside Kuwait</i>)

OTHER DOCUMENTS

• If Graduate (Master's / PhD) admission: High school transcripts	
• IELTS/TOEFL (Optional)	
• Confirmation Letter confirming that the program is not an online/non-traditional program and that there are no online/non-traditional courses required to complete degree requirements – must be from your program Department/Coordinator of (Verification and letter must be sent to your advisor)	

The Cultural Office reserves the right to request additional documentation as needed.