



EMBASSY OF THE STATE OF KUWAIT  
CULTURAL OFFICE

3500 International Dr. NW, Washington, DC 20008

**MOHE UNDERGRADUATE SCHOLARSHIP APPLICATION**  
**STUDENTS ENROLLED AT UNIVERSITIES UNDER WASHINGTON DC JURISDICTION**

**STUDENT INFORMATION**

Name: \_\_\_\_\_  
Civil ID: \_\_\_\_\_ Embassy ID: \_\_\_\_\_  
School: \_\_\_\_\_ Major: \_\_\_\_\_

**MOHE Undergraduate Scholarship Requirements**

1. Must have Kuwaiti Citizenship
2. Declared Major is on the list of approved designated scholarship majors [\[view list\]](#) and approved list of schools
3. Must not have been previously granted a MOHE scholarship that ended in dismissal or withdrawal (In accordance with MOHE regulations Article 2, First Section, Item #7 and #8)
4. A minimum of 27 earned/transferred academic credits detailed below:
  - 27.00 semester (or 40.5 quarter system) **acceptable** credits *from current approved US university* **AND/OR**
  - For students who recently obtained academic admission to an approved 4-year university: 27.00 semester (or 40.5 quarter system) **acceptable** credits transferred *from previous US approved school/s attended*
5. A minimum of 2.50 overall cumulative GPA (acceptable credits from approved US schools; *calculated by KCODC*)
6. Must be enrolled full time (minimum 12 credits) in the previous regular term (or the term prior to your intended scholarship term)
7. Enrolled full time (minimum 12 credits) during the scholarship application current term
8. Must not be employed

**The following credits are NOT ACCEPTABLE towards scholarship requirements**

- Online courses earned at a community college after Spring 2016
- Online courses exceeding the allowed maximum 4 non-traditional courses.
- Credits earned through Continuing Education, Open university, College of Professional Studies, College of Extended Learning, Global or Worldwide Campus
- Credits earned from unapproved schools/unapproved campuses are not on the Ministry's approved list.
- Credits earned through evening division and weekend (Saturday & Sunday) classes.
- Credits earned through credit by exam or correspondence.
- Credits earned while you were employed.

**SCHOLARSHIP APPLICATION CHECKLIST**

**- MUST be sent by the SCHOOL(S) DIRECTLY to the Kuwait Cultural Office -**

- 1. Official transcripts from **ALL** universities and colleges attended, including universities in Kuwait and other countries. (Transcripts are official when mailed directly by schools to the Cultural Office. Transcripts from schools outside of Kuwait and U.S. must be authenticated by the Kuwait Embassy Cultural office of the specified country.)
- 2. Verification of any completed nontraditional courses-signed by the university registrar (online, independent study, or special topics) from **ALL** U.S. colleges and universities attended outside of Kuwait [\[please use our form\]](#)
- 3. Study Plan signed by the university academic advisor [\[please use our form\]](#)

**- May be submitted by the Student to the Kuwait Cultural Office -**

- 4. Copy of I-20 and Admission/acceptance letter from the approved 4-year school indicating term of acceptance to the approved major
- 5. Student's Detailed Class Schedule. Students must be enrolled **full-time (12 credits)**
- 6. Official transfer credit evaluation (**course-by-course**) if student previously earned credits from other schools
- 7. Detailed schedule from all schools for terms with concurrent enrollment (if attended more than 1 school during the same term)
- 8. Completed/signed Promissory Note to repeat the courses exceeding the 4 non-traditional courses allowed AND/OR any nontraditional courses taken at a two-year college starting summer 2016 through traditional classroom attendance at an approved university [\[please use our form\]](#)
- 9. Completed and signed Academic History Form [\[please use our form\]](#)
- 10. High school transcripts in English from 9th grade to 12th grade. (For graduates of private high schools in Kuwait or outside of Kuwait, students must submit the **NEW** (indicating if the student is a graduate from **Science** or **Arts** section) High School Equivalency Certificate issued by the Ministry of Education)
- 11. Copy of passport and page of entry stamp & visa
- 12. Copy of Civil ID card
- 13. Most Recent [Travel History](#) from the I-94 website  
If U.S. Passport holder, please provide your travel history from SAHEL and copy of travel itinerary/boarding pass
- 14. Completed and signed Missed terms [\[please use our form\]](#). Please provide a short statement explaining the gap in your studies
- 15. Guardian's Name, Kuwait Address, and Telephone Number [\[please use our form\]](#)
- 16. Public Institution for Social Security (PIFSS) letter stating that student is not receiving any salary [\[website link\]](#)
- 17. To Whom It May Concern Letter from the General Secretariat of Private Universities Council (PUC) [\[website link\]](#)
- 18. Request to Join MOHE Scholarship form [\[please use our form\]](#)