



EMBASSY OF THE STATE OF KUWAIT

CULTURAL DIVISION

3500 International Drive, N.W., Washington, D.C. 20008 Telephone: (202) 364-2100 Fax: (202) 363-8394/ (202) 362-4379

ADMISSION CERTIFICATION/AUTHENTICATION CHECKLIST

All documents below must be submitted

Date

Name	Civil
DOCUMENTS NEEDED FROM STUDENTS To Be Uploaded in KSIMS for Applicable Items	
<ul style="list-style-type: none"> • Passport • Civil ID • Admission Letter (must indicate major/program) • I-20 • Full disclosure (educational background) • Release of information (consent) • Kuwait Social Security Statement from Public Institution for Social Security in Kuwait • For employees: affiliated with Civil Service, submit initial approval letter for study issued by CS; not affiliated with CS: submit initial approval letter for study issued by employer; Private/Self-Employed, submit letter issued by Public Institution for Manpower in Kuwait (should indicate approved major) 	
• For ESL or Associate Admission	High school transcripts (copy) and Equivalency certificate (<i>if attended Private HS in Kuwait or HS outside Kuwait</i>)
• For BS/BA Admission	High school transcripts (copy) and Equivalency certificate (<i>if attended Private HS in Kuwait or HS outside Kuwait</i>)
• For MS/MA Admission	Bachelor Transcripts, Diploma and Equivalency Certificate
• For Doctorate Admission	Master Transcript, Diploma and Equivalency Certificate
DOCUMENTS NEEDED <u>DIRECTLY</u> FROM THE SCHOOL/S	
Official transcript/s from all prior and current school/s attended & admission verification (E-transcript should be sent to the <i>embassy advisor</i> or to ksimsdc@kuwaitculture.com)	

***The Cultural Office reserves the right to request for additional documentation as needed.**